**West Australian Caterers Pty Ltd**

**t/a**

**The Slow Food Caterers**

**Unit 7/14 Niche Parade Rd Wangara WA 6065**

**Ph:** 08 9466 3124   
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**LIST OF KEY DUTIES AND RESPONSIBILITIES**

**Position: Kitchen Attendant Grade 1**

Explanation: grade 1 Kitchen Attendant - means an employee engaged in any of the following:

General cleaning duties within a kitchen or food preparation area and scullery, including the cleaning of cooking and general utensils used in a kitchen and restaurant;

* assisting employees who are cooking;
* assembling and preparing ingredients for cooking; and
* general pantry duties.

RESPONSIBILITIES AND DUTIES:

* + Stacking, clearing and operating the dishwasher when required
  + Hand wash items unable to be cleaned in the dishwasher
  + Clean dishwasher during and after use when required
  + Return clean items to correct storage areas.
  + Assist with cleaning crockery and cutlery as required
  + Clean meat slicing machine as required
  + Clean mixing machine if required
  + Clean stove tops and drip trays
  + Assist cook with the preparation of ingredients if required
  + Perform related work as required

I accept these duties and responsibilities

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Employee Signature Date: