**West Australian Caterers Pty Ltd**

**t/a**

**The Slow Food Caterers**

**Unit 7/14 Niche Parade Rd Wangara WA 6065**

**Ph:** 08 9466 3124   
**Fax:** 08 9716 7321

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:

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**PRIVATE AND CONFIDENTIAL**

Dear Employee – welcome to West Australian Caterers – The Slow Food Caterers!

This letter is to notify that while you are working as a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ you will receive $\_\_\_\_\_\_\_\_ per hour whilst holding this position.

Please print TWO copies of this Service Agreement sign and date these, signifying your acceptance of the conditions outlined herein and return a copy via scanned email to danelle woodward <danellewoodward@hotmail.com> or fax to 08 9248 4504 to our office.

Yours sincerely,

add Manager/supervisor name:

PRINT NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sign Name:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DATE:**  \_\_\_\_ / \_\_\_\_ / \_\_\_\_

add new employee name:

PRINT NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sign Name:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DATE:**  \_\_\_\_ / \_\_\_\_ / \_\_\_\_